

ABC Business  
123 Micky Mouse Way  
Anaheim, CA 99999  
Tel. (888)555-5555  
Fax (999)333-3333

[Date]

Re: [Borrowers Name]

To Whom This May Concern,

I have been the tax preparer and have completed the most recent tax return for [name of borrower and company name] for [number of years]. I can confirm the use of any business funds will not have a detrimental effect on the day to day operations of [name of business].

In addition, [name of borrower] is [percentage of ownership] % owner of [name of business] and operates with a [percentage of expenses] % expense factor which is normal for this type of Industry.

Please do not hesitate to call should you have any further questions.

**[Wet Signature - If e-signed then a signature receipt must be provided]**

[name of tax preparer]

[tax preparer license number]

[address]

[phone]

[email]